

TUCO North-East Regional Meeting

Thursday 22nd February 2024 at 1:00 pm at the University of Sheffield

MINUTES

Attendees:	Peter Anstess [Chair]	Sheffield
	Tom Armstrong	Huddersfield
	Michael Arthur	Sheffield Hallam
	Kim Ashley	TUCO Category Manager
	Jack Booker	Huddersfield
	Tracy Carr	Sheffield
	Lyndsey Gallagher	Leeds Beckett
	Vicky Gray	Sheffield
	Judith Hoyle	TUCO
	Elaine McDermott	Sheffield
	Sarah McLoughlin	TUCO Academy
	Darren Milligan	Newcastle
	Mark Mullaney	Hull
	Rachel Fletcher	Sheffield
	Lee Sanderson	Sheffield College
	Jonny Stevens	TUCO
	Sharon Swales	Leeds Beckett
Carl Taylor	Newcastle	
Deborah Tillbrook	Sheffield	
Chris Whaley	Lincoln	
Apologies:	Mark Agar	Leeds
	Sarah Hodgson	Huddersfield
	Joanne Jordan	Leeds
	Richard Mangan	Leeds Beckett
	Anita Northing	Leeds Beckett
	Julie Tong	Leeds

1. Lunch and Presentation by Simply Lunch

Contact for follow up:

Sarah Sutton

Commercial Manager

0345 200 7631

07538 243420

www.simplylunch.co.uk

2. Apologies for Absence

Apologies were as above. Peter welcomed everyone to the meeting.

3. Framework Update

Reports available at the moment include the UKUPC Impact document for all the purchasing consortia, which covers everything affecting supply chain (published 1st March).

There is also the TUCO quarterly spend report which Kim e-mails out to everyone, next one is due mid-March. The TUCO Intelligence Q1 Report will be out on 19th March.

Tender activity has been really busy. **Hot Beverage** agreement due to go live on 1st March 2024 with some new lots.

Lot 1 – Halls, Hot Beverage Ingredients, equipment and associated coffee shop products.

Lot 2 – Retail, Hot Beverage Ingredients, equipment and associated coffee shop products.

Lot 3 – Delivered Hospitality, Functions and Events, Hot Beverage Ingredients, equipment and associated coffee shop products.

Lot 4 – Speciality coffee ingredients (80+ point SCA Q grading), equipment and associated coffee shop products.

Lot 5 – One-Stop for all Hot beverage related products and equipment for all operational areas.

All call-off documents are available on the

website(<https://www.tuco.ac.uk/procurement/frameworks/hot-beverage-2024>).

The new agreement for **Convenience Retail** is due to be released w/c 4th March and to go live on 1st July.

Evaluations are being finalized and the new **Alcohol** agreement is due to go live on 15th March.

DipChem – the new strategy document is in progress and following re-tender the new agreement is due to go live on 16th July. Consequently the current agreement has been extended until 15th July.

Fresh Fruit and Vegetables - Change in UK Government Legislation - New Border Target Operating Model Import Controls (referred to as BTOM or TOM) BTOM is essentially a list of more stringent rules, regulations, and procedures to facilitate smooth passage of goods between the UK and the EU. BTOM in 3 phases from 31st Jan to 31st October 2024. The implementation of these full border controls on EU imports will bring them in line with the requirements for imports from the rest of the world. In doing so, this does mean that EU imports will face increased administrative processes, with potential delays, especially initially whilst these procedures are put in place.

TUCO suppliers mitigating delays and supply issues as much as possible.

Long spells of wet weather within the UK causing fluctuations in price and quality.

Sheringham's/The Menu Partners no longer part of the TUCO F&V Framework Agreement. Their decision due to re-structure and they felt they could no longer service TUCO.

Work is ongoing with the **Greenhouse Gas Calculator** and this DPS is scheduled to go live on 1st March. The DPS agreement provides members access to various Greenhouse Gas Calculating and Reporting solutions in relation to FOOD & DRINK.

A greenhouse gas calculation solution is a tool or system designed to measure, quantify, and report the emissions of greenhouse gases (GHGs) produced by an organization. These tools empower organizations to assess their carbon footprint, set emission reduction targets.

Some TUCO members have already used such tool, e.g. University of Nottingham, University of Bristol, Churchill College of Cambridge University and University of Manchester. If you need more information about this DPS please contact Li Davies.

Some non-food items have been affected by shipping having to be re-routed due to the war zones (troubles in the Red Sea). For products shipped from the East, we have been advised suppliers are expecting delayed shipping lead times of 2-3 weeks as ships are diverted to alternate routes around the Cape of Good Hope.

Contract Review Meetings have included Meat and Poultry, Bread, Fresh Fish, Food Waste Management and Sandwiches.

We are looking for volunteers for the Vending Tender Working Party.

Brand owner updates - McCain have temporarily delisted a number of lines due to specific graded size potatoes being unavailable. These include Crispers, Wedges and Savoury Herb Dice.

Please contact Nicola Mellor if you require further detail or the McCain Business Manager Jules Robinson on 07834 500141 juliet.robinson@mccain.co.uk

NPD

Goodie bags were handed out filled with samples from the NPD section of our website. These can be requested Free of Charge and the suppliers would welcome feedback on their products. Supplier contact details to be issued following meeting. Action KA.

4. TUCO Academy

13 courses have been delivered this month including 60 people from Newcastle on Customer Services and lots of compliance courses as well, including one down in Kent.

We run our KPIs annually from April to March and so far this year we have delivered 88 courses, have by the end of this year will have run about 96 courses with almost 1000 attendees and to date we have delivered 1,800 qualifications in compliance. . Other courses run include Presentation Skills, Report Writing, Time Planning which is open to anyone in the university not just the hospitality and catering depts. We can deliver courses either via webinar or in person but the Customer Services is Face-to-Face only. The Events Management course is being run in conjunction with David Kerr from Strathclyde. The first part of the course is via webinar but for the second part we will be travelling up to Strathclyde. Cardiff have also requested that we do a second day in Wales. We will also be running a Food Photography course in Bury, Manchester. Other days planned include:

- Sushi Making
- Vegan Cookery School
- Flygerians on West African/Nigerian

Study Tours include:

- Bologna Barista
- Food To Go – London and Frankfurt
- Culinary Olympics
- Culinary World Cup in Luxembourg in 2026

- Colombia Coffee
- World Pizza Championships in Parma
- CIA Conference 9th to 15th June
- LWC Italian Tour to visit tasting of Peroni, Prosecco and olive oil
- Food To Go in Dublin

The Academy will be running a webinar around Nudging and Menu Engineering in the next few months.

5. Sustainability and Menus of Change

We now have 14 people who have signed up. Carl Taylor from Newcastle has just recently signed up. The next meeting takes place on the 26th of February.

6. Presentation on TUCO Online

Jonny ran through the new ordering portal which was trialled with Nottingham. He also explained how the menus will come across to the Ten Kites portal on the digital menus. The CO₂ DPS is just going live now.

7. Chefs' Forum

Tom gave an overview of the Forum. Graeme Collie, the national lead had felt that there is not much communication and interaction amongst the Chefs. Their online meetings are being attended by TUCO and a Board Member. Carl feels that it will be good to get advice from other members and their Team at Newcastle are ageing so it would be useful to reach out to younger people. Their strategic goals include Employment Pipelines, Chefs' Skills, Menus of Change and Business Partners. We are still hoping to recruit a Culinary Lead for Communication and a Culinary Lead for the North West Region. Lee announced that he is having trouble recruiting staff at Sheffield College. Tracy feels that the majority of chefs are not aware of the opportunities within the sector.

8. Board Report

Peter urged members to make the most of the excellent training opportunities. We have been in touch with Litmus Partnership to commission a survey to gain member feedback. We are now looking at a plan to develop TUCO over the next 5 years. Associate Members do not get all the benefits of full members but get all the benefits of the frameworks. Michael asked about the difference in pricing on various frameworks, particularly Fruit and Veg. Kim suggested comparing like-for-like as we benchmark all our frameworks. We also do this as part of our Mini-Competitions. Kim promised to look into this for Michael.

Action: Kim

Tracy was using a local supplier but did a benchmarking exercise on the TUCO Fruit and Veg framework and prices were considerably cheaper with TUCO on all the frameworks.

Phil Rees-Jones will be stepping down as Chair of TUCO later this year. Matt Tebbit from Reading joined us at the start of the year and Annabel Hurst from Cardiff will come onto the Board when Phil leaves.

Peter asked what people feel about attending meetings and whether they prefer to attend online or in person – would it be good to have two in-person meetings per year and one online?

9. Presentation by YumChop

YumChop presented to us then supplied the delicious food for the evening meal.

Contact for follow up:

Abi Adefisan

Director

Yumchop Foods Limited

Office: 0800 002 9787|Mobile:07985115435

Email:abi.adehisan@yumchop.co.uk| <https://yumchop.co.uk>

10. Member Updates

Sheffield Hallam

Hallam are currently very cost-focussed – they have £1 Wednesdays where every item costs £1, including such things as street food and latte. The cost to sales is 45%. Their main catering area serves around 550 people per day, mainly around lunchtime and that has increased because of their street food offer for either £2.50 or £4.00. Their labour force is at 80% so he is facing a challenge. Their average take for lunch is around £1,300.

Newcastle

They do affordable meals on limited offer and limited quantities across the campus but they had a £60K budget for this which is about to come to an end, with the cost of sales, labour and overheads.

Michael asked if Peter as Regional Chair could pull some figures together from the members. Hallam are using 'Fresh Food for Now' but can make their own sandwiches for much cheaper.

Lincoln

Chris spoke about catered packages. Newcastle will be bringing them in. Lincoln are looking at where they can do a meal plan for students to use if they want to. This could be used Monday to Friday in any of their outlets but it can only be used in catering and not in the bar.

Sheffield

They are still running 19 sites of which 12 are viable, so transaction rates are down. Their Meal Deal is now £4.95 so Student Support are looking after students who cannot afford it. For every pound you spend you get 5 pence back into your account under the Genius Reward Scheme. Last August they put their prices up by around 25% but they are still just cheaper than the SU. Newcastle have just put a Wetherspoons in called Luther's Bar after Martin Luther King but their meals and food costs are still high. Peter asked about the bars on campus as Wetherspoons are a lot cheaper. They do have an outlet which is performing

well as it is their Go To Study Centre. However, students seem to be spending more money on coffee than food.

11. Any Other Business

Kim asked if anyone did specialist Hot Chocolate for members but nobody did.

12. Dates and Venues for Future Meetings

Tuesday 11th June 2024 – to be decided whether this will be in person or online.

Hi all,

I thought it would be useful to provide a step-by-step guide to checking which communications you're opted-in or out from, and what you can expect to receive for each category.

We are aware that some of you may not be receiving all TUCO comms, when in fact you would like to. So here's a breakdown of what's what...

How to amend your marketing preferences

You can opt yourself in, or out, of various communications, or simply check what you should be receiving:

1. Visit www.tuco.ac.uk ¹
2. Click Login on the top right, and login using your TUCO account
3. Click My Account
4. Click Manage Account
5. Click the Contact Preferences tab. Here you can untick/tick whichever you'd like
6. Click Save

I am opted in/out of a particular Comms, but I am still not receiving comms/I am receiving comms where I've opted-out

Please contact me on anjali.caddies@tuco.ac.uk and I can look into this for you

What do the different communications mean? What can I expect to get?

- *TUCO Marketing Comms: this covers key updates from TUCO including pricing updates, new supplier documents, framework information, our fortnightly newsletter, upcoming training courses/study tours, latest TUCO news, information on staffing updates, updates about our research & reports etc. This will be your main form of receiving information from TUCO*
- *TUCO Supplier Comms: these are communications sent to you directly from TUCO Framework suppliers*
- *TUCO Partner Comms: these are communications sent to you from TUCO Partners (manufacturers/suppliers who work closely with TUCO - an extension of the supplier comms detailed above). This also includes communications sent from TUCO on the Partners' behalf.*

What about other forms of communication from TUCO?

You may receive updates from the below people who work at TUCO or with us. You can contact these people directly for information on whether you're on their lists or not:

- *Regional meetings updates: sent from [@judith.hoyle.TUCO](https://twitter.com/judith.hoyle.TUCO) / judith.hoyle@tuco.ac.uk*
- *Industry vacancies: sent from [@judith.hoyle.TUCO](https://twitter.com/judith.hoyle.TUCO) / judith.hoyle@tuco.ac.uk*
- *Finance information/info about your TUCO account: sent from [@mark.firth](https://twitter.com/mark.firth) / mark.firth@tuco.ac.uk*
- *TUCO Magazine: sent via H2O, contact tuco@h2opublishing.co.uk*

And of course, if you're reading this, you may also receive automatic communications from the TUCO Forum. Preferences for this can be amended by clicking your Initials or Image on the top right of the forum, clicking on Profile (the image of a person), then Preferences.

I hope this helps but if you have any questions feel free to drop me an email, or post below.

*Anj @ TUCO
Marketing Manager
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